

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **31 May 2016**

Report of: **Head of Environmental Health**

Subject: **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK
PROGRAMME 2016/17**

SUMMARY

At its meeting in March, the progress of the Work Programme for 2015/16 was considered and a Work Programme for 2016/17 was agreed. Members are now invited to note the actions from the last meeting and to review the work programme for 2016/17.

RECOMMENDATION

- (a) that the progress on actions arising from the meeting of the Committee held on 22 March 2016, as shown in Appendix A to the report be noted; and

- (b) that the Work Programme for 2016/17, attached as Appendix B to the report, be reviewed.

INTRODUCTION

1. At the Committee meeting on 22 March 2016, the progress on the Work Programme for 2015/16 was reported.

MONITORING

2. Details of progress on actions arising from matters considered at that meeting are shown in Appendix A for members' information.

WORK PROGRAMME FOR 2016/17

3. The Work Programme for 2016/17 agreed at the last meeting is attached as Appendix B.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report

CONCLUSION

5. The Committee is invited to:-
 - (i). note the progress on matters considered by the Committee at its last meeting, as shown in Appendix A; and
 - (ii). review the Licensing and Regulatory Affairs Committee Work Programme for 2016/17, as set out in Appendix B.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Ian Rickman. (Ext 4773)

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Licensing and Regulatory Affairs Committee – 31 May 2016

Progress on Actions from last meeting

Date of Meeting	22 March 2016
Subject	Final Review of Work Programme 2015/16 and Draft Work Programme 2016/17
Type of Item	monitoring
Action by Committee	<p>The Committee considered a report by the Head of Environmental which reviewed the Committee's work programme for 2015/16 and proposed a draft work programme for 2016/17.</p> <p>The Head of Environmental Health gave the Committee an opportunity to put forward suggestions for the 2016/17 work programme. The Chairman suggested that the report on Spending Plans for 2017/18 be added to the work programme for the 22 November meeting.</p> <p>Councillor Price requested that a presentation be added to the 2016/17 work programme giving a greater detail on the work undertaken by the Environmental Health department. The Head of Environmental Health suggested that the proposed report on an Update of the Fareham and Gosport Environmental Health Partnership for March 2017 be changed to a presentation that would encompass the information requested by Councillor Price.</p> <p>RESOLVED that the Committee:-</p> <p>(a) note the progress report on the Licensing and Regulatory Affairs Committee Work Programme for 2015/16, attached as Appendix A to the report; and</p> <p>(b) subject to the inclusion of the Spending Plans report for the 22 November 2016 meeting and the change of the proposed report on the Fareham and Gosport Environmental Health Partnership to be a presentation, the proposed work programme for 2016/17 be approved.</p>
Outcome	Complete
Link Officer	Ian Rickman
Subject	Update on Fareham and Gosport Environmental Health Partnership

Type of Item	Review
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health which gave an update on Fareham and Gosport Environmental Health Partnership.</p> <p>The Committee noted the excellent progress made with the Partnership, and noted that the biggest challenge for the Partnership will be in regarding trying to align the fees and charges for both Council's. The Head of Environmental Health informed the Committee that this would be discussed at the next Partnership meeting on 25 May 2016, but warned members that this would be a lengthy process as Fareham Borough Council and Gosport Borough Council have very different Committee structures and therefore both deal with fees and charges in a different way.</p> <p>RESOLVED that the Committee note the progress of the Fareham and Gosport Environmental Health Partnership and the challenges facing the Partnership in relation to fees and charges.</p>
Outcome	Complete
Link Officer	Ian Rickman

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2016/17**

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
31 MAY 2016	<p>Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee</p> <p>Health & Safety Service Plan</p> <p>Review of Work Programme 2016/17</p>	Training for Members
5 JULY 2016	Review of Work Programme 2016/17	
27 SEPTEMBER 2016	<p>Setting of Taxi Tariff</p> <p>Review of Work Programme 2016/17</p> <p>Police Update – Jason Pearce</p>	
22 NOVEMBER 2016	<p>Review of Work Programme 2016/17</p> <p>Spending Plans 2017/18</p>	
24 JANUARY 2017	Preliminary Review of Work Programme 2016/17 and Draft Work Programme 2017/18	
21 MARCH 2017	<p>Update on Fareham & Gosport Environmental Health Partnership – Presentation</p> <p>Final Review of Work Programme 2016/17 and Draft Work Programme 2017/18</p>	